



Student's Full name: _____

ID number / Passport number: _____

Authorised person (if needed/in case of) : _____

Degree studying: _____

School: **EETAC** **ESAB**

Address (to notify effects)

Address: _____

City/Town: _____

Postcard Code: _____ **Province:** _____

E-mail address: _____

Telephone/ Mobile Numbers: _____

Request for: _____

Reason: _____

Documents presented (you must submit in this moment):

I give my consent to the UPC for the handing of the personal data collected in the reverse of this document.

Signature:

Full name: _____

Place and date: _____

Information about data protection	
Responsible of data processing	Universitat Politècnica de Catalunya Campus del Baix Llobregat https://cbl.upc.edu/ca cbl.proteccio.dades@upc.edu
Contact details of the data protection officer	Universitat Politècnica de Catalunya https://www.upc.edu/normatives/ca/proteccio-de-dades/normativa-europea-de-proteccio-de-dades/dades-de-contacte-del-delegat-de-proteccio-de-dades
Purposes of data treatment	F03.13 Gestionar de forma multicanal el servei d'informació i l'atenció a les persones que contacten amb aquesta Universitat. https://www.upc.edu/normatives/ca/proteccio-de-dades/registre-de-tractaments-de-dades-personals/F03.13 Provide information and attention to the people who contact the Teaching Support Office of the Baix Llobregat Campus.
Laws of data processing:	(Consentiment) The data subject has given consent to the processing of his or her personal data for one or more specific purposes https://www.upc.edu/normatives/ca/proteccio-de-dades/normativa-europea-de-proteccio-de-dades/legitimacio
Transfer of personal to third parties	Your data will not be communicated to third parties, unless there was a legal obligation.
Data subject's rights	(Sol·licitar l'accés. La rectificació o supressió. La limitació del tractament. Oposar-se al tractament. Portabilitat de les dades.) Right of access by the data subject, Right to rectification, Right to erasure ('right to be forgotten'), Right to restriction of processin, Right to data portability https://www.upc.edu/normatives/ca/proteccio-de-dades/normativa-europea-de-proteccio-de-dades/drets
Retention Policy:	(Mentre sigui necessari per a qualsevol dels propòsits que es descriuen a la nostra política de conservació) The collected and processed personal data will be kept as needed for any of the purposes described in our retention policy. https://www.upc.edu/normatives/ca/proteccio-de-dades/normativa-europea-de-proteccio-de-dades/politica-de-conservacio-de-les-dades-de-caracter-personal
Complaint	If you have not been satisfied with the exercise of your rights you can file a complaint with APDCAT: apdcatt.gencat.cat